

**Northwest Ohio REALTORS®  
ADDITION / CHANGE FORM**

Company Name \_\_\_\_\_ Company Phone \_\_\_\_\_

Office / Branch Address \_\_\_\_\_

***If this is for a license return, please include a copy of the letter sent to the state.***

**Applicant's Status**

- ☐ New Member (Primary or Secondary)
- ☐ Reinstatement *(Includes \$350 in Fees.)*
- ☐ Transfer *(Includes \$250 Transfer Fee.)*  
*(Licensee transfers from one NOR company to another.)*
- ☐ License Return *(Your company is returning a license to the Ohio Division of Real Estate.)*
- ☐ Multiple Listing Only  
*(Please indicate Board of Choice below.)*
- ☐ Listing Secretary *(Non Licensed office personnel.)*
- ☐ Agent Assistant *(Non Licensed assistant.)*

Please indicate your Primary Board of choice:

**Access Level Requested**

- ☐ AG – (Agent with listing load capabilities)
- ☐ AW – (Agent without listing load capabilities)
- ☐ HB – (Broker with listing load capabilities)
- ☐ OM – (Office Manager with listing load capabilities)
- ☐ LS – Listing Secretary – *(Includes \$125 Access Fee)*  
*NON LICENSEE office personnel needing MLS access.*  
*Listing Secretary access will be able to change any listing in the office or firm.*
- ☐ Agent Assistant – *(Includes \$50 Access Fee)*  
*(NON Licensee - no listing load capabilities.*  
*MLS access to agent's listings may be available. Contact MLS for more information.*

Month <i>Licensed</i>	NOR New Member Fee	OR New Member Fee	OR Dues	NAR Dues	NOR Dues	MLS New Member Fee	MLS Fees	Total
January	\$ 350.00	\$ 50.00	\$ 220.00	\$ 15.00	\$ 252.00	\$ 250.00	\$ 259.50	\$ 1,571.50
February	\$ 350.00	\$ 50.00	\$ 208.00	\$ 12.00	\$ 231.00	\$ 250.00	\$ 216.25	\$ 1,858.83
March	\$ 350.00	\$ 50.00	\$ 121.70	\$ 10.00	\$ 210.00	\$ 250.00	\$ 173.00	\$ 1,351.70
April	\$ 350.00	\$ 50.00	\$ 100.25	\$ 157.50	\$ 100.00	\$ 250.00	\$ 129.75	\$ 1,301.50
May	\$ 350.00	\$ 50.00	\$ 100.33	\$ 15.00	\$ 100.00	\$ 250.00	\$ 86.50	\$ 1,113.83
June	\$ 350.00	\$ 50.00	\$ 100.42	\$ 132.50	\$ 100.00	\$ 250.00	\$ 43.25	\$ 1,113.17
July	\$ 350.00	\$ 50.00	\$ 100.50	\$ 120.00	\$ 120.00	\$ 250.00	\$ 519.00	\$ 1,551.50
August	\$ 350.00	\$ 50.00	\$ 122.58	\$ 107.50	\$ 105.00	\$ 250.00	\$ 475.75	\$ 1,008.83
September	\$ 350.00	\$ 50.00	\$ 08.67	\$ 5.00	\$ 00.00	\$ 250.00	\$ 432.50	\$ 1,370.17
October	\$ 350.00	\$ 50.00	\$ 4.75	\$ 2.50	\$ 3.00	\$ 250.00	\$ 389.25	\$ 1,071.50
November	\$ 350.00	\$ 50.00	\$ 0.83	\$ 0.00	\$ 2.00	\$ 250.00	\$ 346.00	\$ 1,188.83
December	\$ 350.00	\$ 50.00	\$ 6.92	\$ 57.50	\$ 21.00	\$ 250.00	\$ 302.75	\$ 1,008.17

**\*\*All new agents licensed 8/1/20 to 12/31/20 will be billed 2021 dues of \$222 on 1/2/21 due on 2/2/21\*\***

***If paying by check, please provide a separate check for your *MLS Fees*. Thank you.***

NAME \_\_\_\_\_ REAL ESTATE FILE # \_\_\_\_\_

HOME ADDRESS \_\_\_\_\_

CITY \_\_\_\_\_ STATE \_\_\_\_\_ ZIP CODE \_\_\_\_\_

PHONE for LISTINGS \_\_\_\_\_ (hm/cell/off) DATE LICENSED \_\_\_\_\_

EMAIL ADDRESS \_\_\_\_\_

TRANSFER FROM \_\_\_\_\_ to \_\_\_\_\_  
(Old Company) (New Company)

**\*\*\*I am aware of the fees outlined by NOR and acknowledge they are non-refundable and must be paid in full before MLS access is granted.\*\*\***

***Both signatures are required below or this form is incomplete and will not be accepted.***

\_\_\_\_\_  
(Agent Signature)

\_\_\_\_\_  
(Date)

\_\_\_\_\_  
(Broker Signature)

\_\_\_\_\_  
(Effective Date)

For final information regarding Membership Fees please contact Stephanie Cordle [stephanie@nworealtors.com](mailto:stephanie@nworealtors.com) 216.222.2222



## MEMBER INFORMATION SHEET

**Please complete ALL of the information below.**

First Name: \_\_\_\_\_ Last Name: \_\_\_\_\_

Choose Preferred Pronouns:    he/him                      she/her                      they/them                      .

Home Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Cell phone number: \_\_\_\_\_ May we send you NOR related texts?    Yes ☐    No ☐

Send Written (Rare) Correspondence To (Select One):    Home ☐                      Work ☐

Phone number to appear with listings: \_\_\_\_\_

Email Address: \_\_\_\_\_

Date of birth: \_\_\_\_\_ Year Originally Licensed: \_\_\_\_\_

Primary specialty:

Appraiser	<input type="checkbox"/>	Residential	<input type="checkbox"/>
Property Management	<input type="checkbox"/>	Commercial	<input type="checkbox"/>

Are you interested in receiving any of the following specialty communications?

Commercial News	<input type="checkbox"/>
MLS News	<input type="checkbox"/>
Legislation & Licensing News	<input type="checkbox"/>
Property Management & Investment News	<input type="checkbox"/>

(You will still receive your Association & MLS invoices via email.)

*By taking the time to complete the above information in its entirety you are allowing us to better meet your needs and the needs of all of our members. Thank you!*

**Northwest Ohio  
REALTORS®**

**590 Longbow Dr.  
Maumee, OH 43537  
(419) 535-3222  
(419) 535-7990 (Fax)**

**Application for MLS Company Membership**

(Please type or clearly print this application)

Date of Application: \_\_\_\_\_

Company Name: \_\_\_\_\_

Company Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Company Phone: \_\_\_\_\_ Company Fax: \_\_\_\_\_

Designated REALTOR® (Broker) Name: \_\_\_\_\_

Real Estate License/File Number: \_\_\_\_\_

Board of Choice: \_\_\_\_\_

Signature of Broker: \_\_\_\_\_ Date: \_\_\_\_\_

**Realtor or Non-Member Salespersons in Firm**

Please complete one of the enclosed addition/change form(s) for each salesperson who is currently licensed with your firm. You will also need to include a copy of each person's sales license and a copy of the broker's and/or company license.

If your primary Board is something other than Northwest Ohio REALTORS® then we will need a letter of good standing from your primary Board. Please include a copy of that good standing letter with your application.

Please return the completed forms to Stephanie Cordle, [stephanie@nworealtors.com](mailto:stephanie@nworealtors.com).  
Northwest Ohio REALTORS®, 590 Longbow Dr., Maumee, OH 43537





590 Longbow Drive  
Maumee, OH 43537  
419.794.7271

The Northwest Ohio Real Estate Information System (NORIS) proudly offers the following products to all participating members.



Participation in the Northwest Ohio Real Estate Information System (NORIS) Multiple Listing Service (MLS) is open to any REALTOR® member of Northwest Ohio REALTORS®. Principals, partners, corporate officers or brand office managers acting on behalf of a principal who are members of any other REALTORS® Board are also eligible to participate in the MLS.